

Checklist for Etowah District Eagle Scout Project Approval

Scout's Name: _____ Unit #: _____ Unit Type: _____ Date: _____

Preliminary: These MUST be completed prior to beginning the District Project Review.

- Scout Dressed in Class A uniform?
- Using Eagle Scout Service Project Workbook (*Life to Eagle Packet, #18-927*)
- Signature of representative from organization to benefit? (*Workbook page 2*)
- Signature of Scoutmaster or Unit Eagle Coordinator? (*Workbook page 3*)
- Signature of Unit Committee representative? (*Workbook page 3*)

Project Description:

- Complete description of the project?
- Does the group to benefit qualify (*non-profit*)? Who will indirectly benefit? _____
- Complete description of benefit provided to the group identified?

Planning Details:

- Complete description of the present conditions? (*Pictures, maps, drawings, or sketches as appropriate*)

Methods used to complete the project:

- How will the project work be organized?
- How will the Scout demonstrate leadership?

Materials required for the project:

- Complete list of necessary materials? (*Breakdown of the materials and amount of each needed*)
- Where will the Scout secure the materials? (*Retail outlets, organizations, benefiting group, etc.*)
- How much will the materials cost (*each item*)?
- How will funding to pay for materials be secured? (*Fundraiser, donations, benefiting group, etc.*)
- Total Estimated Cost: _____

Resources required for the project:

- Complete list of all the resources necessary? (*Tools, electricity, transportation, etc.*)
- Where will the Scout secure the resources? (*Friends, Scout unit, benefiting group, etc.*)

Project helpers (*people*) necessary to complete the project:

- List of the number of people needed and when? (*Schedule of personnel requirements based on project workload*)
- Where does the Scout plan to get the people? (*Scout unit, friends, schoolmates, family, etc.*)
- Total Estimated Hours: _____

Time schedule:

- Has the Scout set dates for working on the project, and are these dates realistic? (*Timeline detailing work to be done and estimated hours*)
- What are the contingency plans in case the dates don't work out? (*Inclement weather, missing materials, etc.*)

Safety considerations:

- Hazards involving the worksite, materials, tools, and weather? (*Including sun/rain protection, power tools*)
- Availability of first aid supplies and access to emergency services?
- Who will provide water and food? (*Will workers who neglect to bring water have access to it?*)
- Are restroom and/or wash facilities available? (*If not, do they need to be?*)